



APPLICATION FOR REVALIDATION OF RYA INSTRUCTOR CERTIFICATION

DINGHY, KEELBOAT & SENIOR INSTRUCTORS

Name:
Address:

Tel (day):
Tel (eve):
Tel (mobile):

When you return this form, the following items must be enclosed:

- ü Instructor certificate(s)
- ü Payment of £40 or a completed membership application form (non-members only)

Note for non-RYA members:
It is a requirement that non-RYA members must pay £40 for revalidation of certificates. If you would like to join please complete the membership application form on the reverse of the enclosed letter and return it with this form. If you do not wish to join, please either enclose a cheque for £40 payable to the RYA, or complete the credit card details below.

If you have lived at a previous address in the last 3 years, please enter it below:

Address:

Tel (day):
Tel (eve):
Tel (mobile):

Fast Track Service - for a small additional charge we can guarantee a 2 working day turnaround from the date we receive the application. If you require this service, please clearly mark your application with **“FAST TRACK”** and include the additional £10.00 fee.

Credit card number (Visa/Mastercard/Switch)

Start date:
Expiry date:
Security Number:
(3 digit number on the back of your card)
Switch Issue Number:
Cardholder's name:
Cardholder's address:

Please complete the following information.

Your date of birth	
Type of current first aid certificate	
Expiry Date of current first aid certificate	

Please list any additional endorsements.

Certificate endorsement	Date (if endorsement is held)
Racing Instructor endorsement	
Multihull Instructor endorsement	
Advanced Instructor endorsement	
Keelboat Instructor endorsement	

Please complete your log details overleaf

Summary of instructing experience within the RYA's training scheme at an RYA Recognised Training Centre.

Section 1

Note:

- If your qualification is more than one year out of date, it is mandatory to complete section 2 in addition to section 1.
- It must also be within the training scheme relevant to the instructor certificate that you are revalidating.
- A minimum of 30 hours instructional experience must have been gained within the last five years at a RYA Recognised Training Centre. If you have not done this, please complete Section 2 below.

Year	No. of hours instructing experience	Level(s) of course(s)	State whether dinghy or keelboat	Name of recognised teaching centre(s)

I declare that the above information is correct to the best of my knowledge:

Signed:

Date:

Section 2

This section applies to instructors who have not gained a minimum of 30 hours RYA instructional experience during the last five years or whose qualification is more than one year out of date. Instructors whose qualification is out of date by more than five years may be asked to undergo an assessment with an RYA Coach/Assessor.

You must obtain an endorsement from the principal of a RYA Dinghy Training Centre, who will observe you assisting on a RYA Dinghy course. They should then complete the following declaration.

Declaration

I have observed the person named below instructing on the following course and he/she has demonstrated the skills and up to date knowledge required of an RYA instructor. I recommend revalidation of his/her instructor certificate:

Name of Instructor _____ Date of observation _____

Type and level of course _____

Name of Principal _____ Signature of Principal _____

Name of recognised training centre _____

Recognised training centre's stamp _____

Health Declaration: I declare that I am not suffering from any medical condition which might affect my duty of care as an instructor. I undertake to inform the RYA if this changes.

Signed Date/...../.....

**Please return this completed form to:
 Royal Yachting Association, Certification Department Instructor Revalidations,
 RYA House, Ensign Way, Hamble, Southampton, Hampshire SO31 4YA.
 DON'T FORGET THE ENCLOSURES LISTED OVERLEAF**